



North Central Regional Association of State Agricultural Experiment Station Directors

216th Meeting

Marriott at Vanderbilt, Nashville, TN

Wednesday, September 25, 7 am to 8:30 am

Breakfast Meeting; Room: Parthenon D

Final Agenda (as of 9/25/2019) and [Minutes](#)

<i>Time</i>	<i>Item #</i>	<i>Topic</i>	<i>Presenter</i>
7:00 am	1.0	Welcome and Call to Order	Joe Colletti, 2019 NCRA Chair
	2.0	Approval of July 2019 Meeting Minutes	
	3.0	Adoption of the Agenda	
7:05 am	4.0	Interim Actions of the Chair 4.1 NCRA Office Budget and Assessment Update 4.2 NC Ag Communications Update/Discussion	Joe Colletti, Jeff Jacobsen, Chris Hamilton Joe Colletti, Greg Cuomo
7:20 am	5.0	CMC Update	Deb Hamernik, Jeff Jacobsen
7:30 am	6.0	NRSP Review Committee Report and Fall ESS Vote	Doug Buhler, Jeff Jacobsen
7:40 am	7.0	NCRA Nominations Report <ul style="list-style-type: none"> • Final Review of NCRA FY2020 Officers • Nominations Committee Member Needed • BLC rep for NCRA Needed 	Chris Hamilton
7:45 am	8.0	ESS Updated Rules of Operation Vote Information	Jeff Jacobsen
7:50 am	9.0	Group Discussion: Best Practices for Approaching Large Grant Matching Requirements	Joe Colletti, ALL
8:15 am	10.0	Spring Meeting Topic Ideas <ul style="list-style-type: none"> • Per diem animal fee discussion • Worker protection standards • Other? 	Joe Colletti
8:20 am	11.0	Resolutions	Shawn Donkin
8:30 am	12.0	Changing of the Guard	Joe Colletti, Greg Cuomo
		Future Meetings: https://www.ncra-saes.org/calendar <ul style="list-style-type: none"> • APLU Annual Meeting, Hilton Bayfront, San Diego, CA, November 10-12, 2019 • Joint CARET/AHS Meeting, Omni Shoreham Hotel, Washington, DC, March 1-4, 2020 • Spring NCRA Meeting, Scottsdale Marriott Suites Old Town, March 30 – April 1, 2020 	
8:30 am	<i>Adjourn</i>		

Meeting Minutes

Attendees: Joe Colletti, Dave Benfield, Gary Pierzynski, Marty Draper, George Smith, Becky Walth, Bill Barker, Tala Awada, Deb Hamernik, Doug Buhler, Greg Cuomo, Bernie Engle, Archie Clutter, Shawn Donkin, Jeff Jacobsen, Chris Hamilton (recorder)

Item #	Notes	Action(s)
2.0	Approval of July 2019 minutes. Joe highlighted the notes on the joint meeting of NCCEA and NCRA to discuss the Durbin proposal. A correction to those minutes needs to change the text to 5% for 5 years, not 3 years.	Approved with the noted correction. Chris corrected the July 2019 minutes on 9/25/2019 to reflect this change.
3.0	Adoption of today's agenda.	Agenda adopted.
4.0	<p>4.1 We are missing NCRA office assessments from two states. Chris has contacted both states and payment is underway. UW pay raises should go in effect January 1, 2020. They are expected to be 2% for 2020, then another 2% on January 1, 2021. We'll be under-budget for UW salary, since we budgeted the raise to start July 1, 2019.</p> <p>4.2 Communications Update: Communicators from IA, NE, and MN met by phone in July to begin discusses on how to proceed with a possible NC regional communications effort, involving sharing regional impacts and stories, maybe meeting with directors, etc. This project is still in its infancy. More to come.</p>	For information.
5.0	Deb Hamernik summarized the CMC national proposal to hire a professional strategist to develop a national strategic plan. She called the group's attention to the 6 slides included at the end of the agenda briefs. Deb requested input from the NCRA on the CMC proposal. She noted that ESS cannot formally vote on the plan yet because 30 days' notice hasn't been given. Discussion points and questions:	<p>Doug Buhler introduced a motion to abandon the CMC, start over, and suspend assessments until there is a plan to approve. This motion was seconded by Archie Clutter. The NCRA voted unanimously to approve this motion.</p> <p>This information will be shared during the ESS business meeting later in the morning.</p>

	<ul style="list-style-type: none">• Do we even have a national message we can all agree on?• Do we need a national effort, given all the work our states already do to share their messages?• Action: Doug Buhler introduced a motion to abandon the CMC, start over, and suspend assessments until there is a plan approve. This motion was seconded by Archie Clutter. The NCRA voted unanimously to approve this motion.• A national plan needs close oversight to succeed. We need to keep checking on the plan, audience, and monitor efforts closely. A strategist should also provide regions/states a good plan to follow at local levels.• The national proposed plan seems like just a way to spend out extra money. Our states already do strong, professional work.• Our NC communications effort is valuable and the funds might be better used to support and direct campus/state efforts. Legislators want to hear about local issues and that's where our focus should be.• Jeff clarified the ESCOP budget and where CMC fits in. We cannot do a CMC vote today, since not enough time (30 days) has passed. ECOP does not have a budget surplus, but ESCOP and AHS do. AHS will not meet until the November APLU meeting, so we won't be able to get their input until that time. At some point in time, the three 'funders' need to vote on the same proposed plan.• Ultimately, the group was in agreement that we need a clear plan and strategy with strong oversight before continuing to support a CMC assessment.	
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6.0	<p>Doug reviewed the included ESCOP NRSP-RC ballot, which will be voted upon electronically later today during the ESS business meeting. He focused on the proposed reduction of NRSP6's final year budget by \$15,000. Doug, Jeff, and Bill have done quite a bit of work to encourage NRSP6 leadership and ARS to seek external, sustainable funding beyond the NRSP model, given the sentiments of the national director group to sunset or reduce NRSP funding. Bill also gave some additional background on the potato gene bank at WI and his concerns for the effects of cutting the NRSP funding.</p>	For information.
7.0	<p>Chris directed the group's attention to the FY2020 NCRA Officer list included with the briefs below. Marty Draper volunteered to take over the Nomination Committee role. Gary Pierzynski was approved to take over Dave Benfield's role on the ESCOP BLC when Dave retires in December.</p>	Marty Draper volunteered to take over the Nomination Committee role. Gary Pierzynski was approved to take over Dave Benfield's role on the ESCOP BLC when Dave retires in December.
8.0	<p>ESS Rules of Operation Vote:</p> <ul style="list-style-type: none"> • Jeff described the proposed 6 substantive changes made to the ESS Rules of Operation, which were included with the agenda briefs/minutes of our July NCRA meeting, as well as in the ESS business meeting agenda for today. • A vote by show of hands will be taken to approve the updated document during the ESS business meeting later today. 	For information.
9.0	<p>Discussion on how to approach large grant matching:</p> <ul style="list-style-type: none"> • Ohio has an SOP sequence they follow, so that Gary can track who has been asked to contribute and how much. Using this information, Gary then knows how much more he needs to request from additional sources. It was noted that it's become harder and harder to make these matches, 	Gary Pierzynski will share OSU's SOP on the sequence of requesting matching funds.

	<p>even with Capacity. Gary will share his SOP on this with the group.</p> <ul style="list-style-type: none"> • Other reported that F&A contributions are sometimes used as match, along with industry contributions when available. • MN puts the matching responsibility on the department, as needed. • MI does the same with requesting departmental matches, and then the college contributes. Sometimes, they can also receive contributions from the VP office, especially for larger grants. Smaller ones are problematic, especially if no or low overhead included (i.e. FFAR, MI DNR, etc.). • Broaden to admin support, as well. WI. Researchers need help, but it's hard to articulate this. Proposal writing program with new asst dean at UW. Final read through, create narrative upfront. • Purdue: 5-person grant writing program and pre-award process helps guide PIs, form teams, narrative. • KS has proposal services unit of 5 people, helps with narrative and budget process. • Purdue SOP on big grants. Push back from central campus from using only AY?? Release time. • UNL ARD additionally does teamwork, project management capacity to projects with the most need. Post award right now, projects within a particular center. Gearing up to start PM with pre-award soon too. Brainstorming, vision meetings with faculty. Logistics of preparing proposals. 	
10.0	<p>Spring meeting topics:</p> <ul style="list-style-type: none"> • Infrastructure: Sustaining animal ag facilities/Per diem animal fees/supporting specialized facilities 	<p>Please provide Chris/Jeff with additional topics as they come to mind.</p>

	<ul style="list-style-type: none"> • Worker protection standards • Immigration, Spanish translation and other language issues, Native American issues, Discuss funding of infrastructure during tours, innovations 	
11.0	Shawn Donkin read a resolution of appreciation for Dave Benfield's retirement. The resolution is included below with the agenda briefs and was also presented to Dave in a framed, formal version.	For information.
12.0	Changing of the Guard: Joe Colletti welcomed Greg Cuomo in as the new, FY2020 NCRA chair. Greg and the group thanked Joe for his years of service to the NCRA.	For information.

Meeting adjourned at 8:34 am CDT.

Item 4.1: NCRA Office Budget and Assessment Update (as of 10/1/2019)

Presenters: Chris Hamilton, Jeff Jacobsen

Action Requested: For information

Note: UW-Madison 2% salary increase to begin 1/1/2020, with another 2% increase on 1/1/2021.

NCRA FY2020 Working Budget (with Final FY2019)				
INCOME				
	<u>FY2019</u>	<u>FY2020</u>		<u>FY2021</u>
Description	Final	Budget	YTD***	Budget
State Assessments	425,763	483,849	483,849	483,849
Account Carryover (MSU Actual)	42,910	29,870	29,870	tbd
TOTAL INCOME	468,673	513,719	513,719	483,849
EXPENSE				
	<u>FY2019</u>	<u>FY2020</u>		<u>FY2021</u>
Description	Final	Budget	YTD	Budget
NCRA				
Regional Initiatives*****	-	-	-	-
NCRA Subtotal	-	-	-	-
MICHIGAN STATE				
Executive Director Salary	213,200	217,464	217,464	217,464
Fringe*	67,914	56,878	56,878	56,878
Office Operating	3,358	3,000	337	3,000
Travel	33,388	35,000	4,741	35,000
Training	-	-	-	-
MSU Admin/Service Fees (2% MSU)****	6,128	6,236	5	50
MSU Subtotal	323,988	318,577	279,424	312,392
U of WISCONSIN				
Assistant Director Salary	81,881	84,312	82,691	84,312
Fringe**	32,435	34,568	33,903	34,568
Office Operating	434	3,000	535	3,000
Travel	7,549	12,000	2,755	12,000
Training	300	500	174	500
Meeting Support	(23)	2,000	-	2,000
UW Admin/Service Fees (now 5% CALS, 7% UW)	9,439	16,366	16,366	16,366
UW Subtotal	132,014	152,746	136,424	152,746
TOTAL EXPENSE	456,002	471,323	415,849	465,138
BALANCE	12,671	42,396	97,871	18,711
*MSU FY19 fringe: 25.9%, FY20 26.155%				
**UW FY20 est. fringe: approx 42% (including \$15.85 monthly term leave fee)				
***Full FY expenditures for salary + fringe + MSU admin fees, YTD actuals, for other categories.				
****Still awaiting final MSU FY17, 18, & 19 close-out admin fees to clear.				

NCRA Accounts at MSU and UW

Account at MSU	FY19	FY20	FY21
MSU Starting Balance	42,910	29,870	tbd
MSU Income	425,763	483,849	483,849
MSU Budgeted Expenses	323,988	318,577	312,392
MSU Budgeted Expenses + UW invoice	461,607	462,207	465,138
Estimated MSU Ending Balance/Carryover	7,066	51,513	tbd
Actual MSU Ending Balance/Carryover**	29,870	tbd	tbd
Account at UW	FY19	FY20	FY21
UW Starting Balance	3,512	9,117	tbd
UW Income	-	-	-
UW Expenses	132,014	152,746	152,746
Actual UW Ending Balance/Carryover		-	
<i>UW Operating Reserve (3 mo)</i>	25,000	25,000	25,000
<i>Estimated UW Invoice to MSU*</i>	139,920	143,629	152,746
<i>Actual UW Invoice to MSU</i>	137,619	tbd	tbd
*UW will invoice MSU mid-quarter for actual expenses (\$38,186 in August 2019; \$38,186 in November 2019; \$38,186 in February 2020, and ?? in May 2020 to cover final 2020 expenses).			
**Includes budgeted FY17, 18, 19 MSU admin fees, which haven't been charged yet.			

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Item 6.0: NRSP Review Committee Report and Fall ESS Vote

Presenters: Doug Buhler, Jeff Jacobsen

Action Requested: For information

Ballot: NRSP RC motions for consideration by the Experiment Station Section. September 25, 2019

Station: _____

Motion 1. Reduce the final year budget of NRSP6 (**The US Potato Genebank: Acquisition, Classification, Preservation, Evaluation and Distribution of Potato (*Solanum*) Germplasm**) by 10% to \$135,000.

Approve _____

Reject _____

Abstain _____

Motion 2. Renew NRSP3 (**The National Atmospheric Deposition Program [NADP]**) and its annual budgets of \$50,000 (FY2020-FY2024.) Annual budgets are contingent upon progress toward project objectives and satisfactory mid-term review.

Approve _____

Reject _____

Abstain _____

Motion 3. Renew NRSP10 (**Database Resources for Crop Genomics, Genetics and Breeding Research**) and its annual budgets of \$488,140 (FY2020), \$463,906 (FY2021), \$510,302 (FY2022), \$487,353 (FY2023), and \$500,088 (FY2024). Annual budgets are contingent upon progress toward project objectives and satisfactory mid-term review.

Approve _____

Reject _____

Abstain _____

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Item 7.0: NCRA Nominations Report

Presenter: Chris Hamilton

Action Requested: For information

NCRA FY2020 Officers and Committee Members

(Appointment Year 2020 begins October 1, 2019)

Last Updated: 9/1/2019

NCRA Officers

- G. Cuomo, MN, NCRA Chair (20) (cuomogj@umn.edu)
- G. Smith, MI, NCRA Chair Elect & MRC Chair (20) (smithge7@msu.edu)

Executive Committee

- G. Cuomo, MN, NCRA Chair (20) (cuomogj@umn.edu)
- G. Smith, MI, NCRA Chair Elect & MRC Chair (20) (smithge7@msu.edu)
- J. Colletti, IA, NCRA Past Chair (18 & 19) (colletti@iastate.edu)
- J. Jacobsen, NCRA, Exec. Vice-Chair (Perm) (jjacobsn@msu.edu)

Multistate Research Committee (3-year term)

- G. Smith, MI, MRC Chair (17-20) (smithge7@msu.edu)
- H. Santiago, NE (18-21) (hsantiago@unl.edu)
- W. Barker, WI (18-21) (william.barker@wisc.edu)
- G. Bollero, IL (19-22) (gbollero@illinois.edu)
- B. Engel, IN (20-23) (engelb@purdue.edu)
- J. Jacobsen, NCRA, Ex-Officio (jjacobsn@msu.edu)

Resolutions Committee (3-year term)

- S. Donkin, IN (18-21) (donkin@purdue.edu)

Nominating Committee (2-year term)

Vacant (20-22)

Committee on Legislation and Policy (CLP)

- E. Minton, BLC Chair
- J. Jacobsen, NCRA, Ex-Officio (jjacobsn@msu.edu)

NRSP Review Committee Representative (4-year term)

- D. Buhler, MI (14-18, Chair 20-21) (buhler@msu.edu)
- J. Jacobsen, NCRA (17-21, Exec Vice-Chair 20-21) (jjacobsn@msu.edu)
- C. Hamilton NCRA (Asst Vice-Chair 20-21) (christina.hamilton@wisc.edu)

ESCOP (3-year term)

- G. Cuomo, MN, NCRA Chair (20) (cuomogj@umn.edu)
- G. Smith, MI, NCRA Chair Elect & MRC Chair (20) (smithge7@msu.edu)
- J. Colletti, IA, NCRA Past Chair (18 & 19) (colletti@iastate.edu)
- J. Jacobsen, NCRA (Perm Alt) (jjacobsn@msu.edu)

ESCOP Executive Committee (EC)

J. Colletti, IA, NCRA Past Chair (18 & 19) (colletti@iastate.edu)
J. Jacobsen, NCRA (Perm Alt) (jjacobsn@msu.edu)

ESCOP Chair's Advisory Committee (CAC)

D. Hamernik, NE, (ESCOP Past Chair) (dhamernik2@unl.edu)
J. Jacobsen, NCRA (Perm Alt) (jjacobsn@msu.edu)

ESCOP Budget and Legislative Committee (BLC)

J. E. Minton, KS, BLC Chair (eminton@ksu.edu)
D. Benfield, OH (benfield.2@osu.edu)
S. Donkin, IN (sdonkin@purdue.edu)
J. Jacobsen, NCRA (Perm Alt; Exec Vice-Chair) (jjacobsn@msu.edu)
C. Hamilton NCRA (Asst Vice-Chair) (christina.hamilton@wisc.edu)

ESCOP Diversity Catalyst Committee (DCC)

W. Barker, WI, (william.barker@wisc.edu)
J. Jacobsen, NCRA (jjacobsn@msu.edu)
C. Hamilton, NCRA (Christina.Hamilton@wisc.edu)

ESCOP Science and Technology Committee (STC)

J. Colletti, IA, (colletti@iastate.edu)
W. Barker, WI, (william.barker@wisc.edu)

ESCOP Science and Technology Committee Social Science Subcommittee (SSSC; 3-year term)

Emily Buck, OH, (15) (buck.210@osu.edu) - Ag Communications
Mike Retallick, IA (13) (msr@iastate.edu) – Ag Education
Linda Lobao, OH (14) (lobao.1@osu.edu)– Rural Sociology
Corinne Valdivia, MO, (16) (valdiviac@missouri.edu) – Ag Econ
David Rosch, IL, (17) (dmrosch@illinois.edu) – Ag Leadership
Mark Skidmore, NCRCD, (16) (miskidmor@msu.edu)

ESCOP NRSP1 Management Committee

J. Jacobsen, NRSP1 Lead AA (jjacobsn@msu.edu)
C. Hamilton, co-NIMSS Lead System Admin (Christina.Hamilton@wisc.edu)

National Impact Database (NIDB)

G. Bollero, IL (gbollero@illinois.edu)

Other Appointments

North Central Rural Development Center Board (4-year term)

D. Buhler, MI (perm, MSU rep), (buhler@msu.edu)
J. Parcell, MO, (ParcellJ@missouri.edu)

North Central Bioeconomy Consortium
NCBEC Vice President, J. Colletti, IA (colletti@iastate.edu)

North Central Regional Aquaculture Center (NCRAC)
J. Jacobsen, NCRA (jjacobsn@msu.edu)

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Item 11.0: Resolutions
Presenter: Shawn Donkin

**NORTH CENTRAL REGIONAL ASSOCIATION OF
STATE AGRICULTURAL EXPERIMENT STATION DIRECTORS**

WHEREAS Dave Benfield, PhD, Associate Vice President of Agricultural Administration in the College of Food, Agricultural and Environmental Sciences and Director of the Wooster Campus and the Ohio Agricultural Research and Development Center (OARDC) and the Agricultural Technical Institute (ATI) and Professor, Food Animal Health Research Program, Department of Veterinary Preventative Medicine, College of Veterinary Medicine, The Ohio State University will retire on December 31, 2019 after completing many years of outstanding research, teaching, and administrative service,

WHEREAS Dr. Benfield earned a BS in Microbiology in 1973 and an MS degree in Virology in 1976 from Purdue University – West Lafayette and then attended University of Missouri-Columbia where he earned a PhD in Microbiology in 1979,

WHEREAS Dr. Benfield began his career in the Department of Veterinary Science, at South Dakota State University in 1979, and led an active research program in pathogenesis of respiratory, reproductive and enteric viral diseases of cattle and swine,

WHEREAS Dr. Benfield’s research led to more than 50 research papers and the discovery and isolation of the virus that causes porcine reproductive and respiratory syndrome (PRRS) and the development of nine U.S. and several foreign patents and a vaccine against this serious disease in swine that is still in use today,

WHEREAS Dr. Benfield was the principal founder (in 1999) and first chairperson of “NC229: Detection and Control of Porcine Reproductive and Respiratory Syndrome Virus and Emerging Viral Diseases of Swine” which, in less than a decade, in 2008, was recognized with the Experiment Station Award for Excellence in Multistate Research,

WHEREAS in 2002, after 22 years at South Dakota State University, Dr. Benfield relocated to The Ohio State University as Associate Director of The Ohio Agricultural Research and Development Center (OARDC) at Wooster, and represented The Ohio State University on several national/international organizations including; the North Central Research Association, and the University-Industry Consortium,

WHEREAS Dr. Benfield oversaw multiple projects to rebuild the OARDC campus following a devastating tornado strike on September 16, 2010 and \$30 million in related damages,

WHEREAS Dr Benfield served as Associate Vice President of Agricultural Administration and Director of the Wooster Campus for the College of Food Agricultural and Environmental Sciences (CFAES) from 2016 to present,

WHEREAS Dr. Benfield participated actively and provided excellent leadership to the NCRA since 2002 by serving as MRC Chair in 2010-2011, NCRA Chair-elect in 2011-2012, and NCRA Chair in 2013-2014, as ESS Budget and Legislative Committee, North Central Region representative 2017-2019, as representative to Experiment Station Committee on Policy – Committee on Impact Statements, as Board Member for LEAD21 representing the Experiment Station Section, as well as Administrative Advisor to NCCC209, NC2040, NC213, NC2042, NRSP9, NC229, and NC1182,

WHEREAS Dave is a thoughtful, intelligent, kind, approachable, generous, appreciative, caring individual and has many other quality characteristics too numerous to mention, all which have led him to be an outstanding person and leader,

NOW, THEREFORE, BE RESOLVED on this day of September 25, 2019, the NCRA does hereby extend their sincere gratitude for his many years of friendship and invaluable contribution to the North Central Region, and,

BE IT FURTHER RESOLVED that an original of this resolution be provided to Dr. David Benfield and that a copy be filed as part of the official minutes of this meeting.

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